

COMMUNITY HOMES FOR ADULTS, INC. (CHAI)
634 Preston Royal Shopping Center, Suite 214 Dallas, TX 75230-3856

APPLICATION (each item must be filled out)

Name _____ Date of Application _____

Address _____

City _____ State _____ Zip _____ Phone _____

Position applied for _____

EDUCATION

_____ High School _____	_____ Number of Years Completed _____	_____ Type of Diploma Obtained _____
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_____ College _____	_____ Number of Years Completed _____	_____ Degree Obtained _____
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_____ Additional Education _____	_____ Number of Years Completed _____	_____ Specialization/Degree Obtained _____
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Experience, training, special skills, or abilities which you consider helpful and related to the position for which you are applying _____

Are you able to perform the essential functions of the job? Yes _____ No _____

If no, please explain _____

WORK EXPERIENCE (List last job first)

Name of Firm or Organization Phone Name of Immediate Supervisor

Dates of Employment Title/Position Salary

Reason for leaving: _____
Give specific and detailed description of work done:

Name of Firm or Organization Phone Name of Immediate Supervisor

Dates of Employment Title/Position Salary

Reason for leaving: _____
Give specific and detailed description of work done:

Name of Firm or Organization Phone Name of Immediate Supervisor

Dates of Employment Title/Position Salary

Reason for leaving: _____

Give specific and detailed description of work done:

References (one of which should be a relative)

Name	Occupation	Address and Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

Remarks _____

Do you have any moving violations on your driving record in the past five years? Yes _____ No _____

Please list _____

Have you ever been convicted of a crime? Yes _____ No _____

Please explain _____

Are you related to an employee of Community Homes for Adults, Inc.? Yes _____ No _____

I am aware that CHAI will obtain driving record and criminal record check. Employment is conditional upon receipt of acceptance. Please note that all information is subject to verification. If anything in this document is found to be false it would be grounds for either refusal of hire or termination no matter when the information is discovered.

Upon offer of a position I will be asked to authorize CHAI to obtain a criminal background check and driving record. I certify that the facts contained in this application (and accompanying resume if present) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application, interview or document is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by Community Homes for Adults, Inc.

May we contact business and personal references? Yes _____ No _____

Signature

Community Homes for Adults, Inc. is an Equal Opportunity Employer.